What is UBI?
UBI is UVA’s enterprise reporting environment, with tools that support the University’s needs for transactional reports, managerial reports, and executive dashboards. UBI leverages a foundational structure for data governance and stewardship to maintain data quality. Report data is pulled from an enterprise data warehouse, designed with robust data models that fully integrate and leverage data assets.

How is UBI different from our previous reporting environment?
Previously, financial and non-financial data was not accessible in a single source—UBI breaks down information silos and allows for data analysis across HR, Finance, and SIS modules. Other central data sources will be made available in the future, as well as the user’s ability to integrate local data.

Data integration and reporting limitations existed in Discoverer—UBI minimizes the need for shadow systems, providing operational efficiencies and consistent, transparent data definitions.

UBI also reduces double data entry, exporting/importing processes, and unnecessary data manipulation in Excel.

It is designed for faster response times, with interactive dashboards that allow you to see summary data and drill into details with just a click of the mouse. UBI is browser-based (does not require Java), and supports modern interactive data visualization.

Will all of the data and reports found in Discoverer be available in UBI?
Yes. Eventually, all Discoverer reporting (and much more) will be available in UBI. This transition will continue in phases during calendar year 2018. The phases are based on the migration of the data sets.

Within each phase, there are ongoing releases of reports and dashboards. This is an ongoing and iterative process that puts reports and data in the hands of the users —those who best-know what they need - as quickly as possible.

What kind of UBI training will be available?
Training is a priority for the UBI Team. As new reports and dashboards become available, modular training will be created to support them. A library of topical resources will provide ongoing, just-in-time support to users. Current plans for initial rollout and access training will include:
Experience UBI — An introductory session to the high level goals and basic functionality of the UBI toolset. Experience UBI is not required, and is offered by request, to groups within Schools or Departments. *(1 hr)* Request an Experience UBI session.

Intro to UBI – An online introductory course that covers basic navigation and function of the UBI tool. This course is required for access to UBI. *(2 hrs)*

UBI Workshops – Hands on, face-to-face, structured support for users after they have completed Intro to UBI, and possess some level of familiarity using the reporting environment.

Advanced UBI — This face-to-face course will dive deeper into the functionality of UBI, assisting users in the creation of custom reports and advanced analytics.

Office Hours — This open-house style event allows you to drop in and bring your questions, reports, or anything you need personalized assistance with to ensure that you have the best UBI experience.

**What kind of UBI support is available?**

The UBI Community, an online user community - hosts training materials, a forum for technical questions, and UBI advice. UBI Team members and Subject Matter Experts from around the University answer questions and provide support. The [UBI@virginia.edu](mailto:UBI@virginia.edu) email is available to users as well.

**How does UBI fit in with other initiatives?**

The UBI Team *regularly engages with other major University projects and initiatives that have data and reporting needs.* For example, we work with the Ufirst team to understand and support their reporting needs, and to consider the change management impacts of the two projects.

**What if I have questions or need more information?**

The UBI website, [ubi.virginia.edu](http://ubi.virginia.edu), is a great source of information, or you can email UBI, [ubi@virginia.edu](mailto:ubi@virginia.edu).